

Government of West Bengal

Labour Department

Establishment Branch

12th Floor, N.S. Building, 1, K.S. Roy Road, Kolkata-700001

No. Labr/ 14/ /Estt/LABR/11012/4/2026

Date: 30-01-2026

ORDER

In view of the forthcoming General Elections and the expected enforcement of the Model Code of Conduct, the Department will need to discharge urgent and time-bound responsibilities, including completion of pending work and implementation of ongoing projects.

Accordingly, it has been decided that no leave shall ordinarily be sanctioned to officials and employees of this Department and the Directorates until further orders, except in cases of extreme necessity duly justified and approved by the competent authority.

All Heads of Directorates/Offices/Controlling Authorities under the administrative control of this Department are requested to ensure strict compliance with the above instructions so that the functioning of the Department remains uninterrupted and all departmental responsibilities are carried out smoothly.

This issues with the approval of the Hon'ble MIC, Labour Department.

Sd/-
Secretary
to the Government of West Bengal

No. Labr/ 14(23)/Estt/LABR/11012/4/2026

Date: 30-01-2026

Copy forwarded for information and necessary action to the:

1. Labour Commissioner, Govt of West Bengal.
2. Director of ESI (MB) Scheme, Govt of West Bengal.
3. OSD & Ex-officio Director of Employment, Govt of West Bengal.
4. Financial Advisor, Labour Department, Govt of West Bengal.
5. Judge-in-Charge, Directorate of Industrial Tribunals, Govt of West Bengal.
6. Judge, EI Court, Govt of West Bengal.
7. Commissioner, Directorate of Employees' Compensation, Govt of West Bengal.
8. Sr P.S to Hon'ble Minister-in-Charge, Labour Department, Govt of West Bengal.
9. Welfare Commissioner, W.B. Labour Welfare Board, Govt of West Bengal.
10. Director of State Labour Institute, Govt of West Bengal.
11. Director of Boilers, Govt of West Bengal.
12. Director of Factories, Govt of West Bengal.
13. Deputy Secretary (All) / Assistant Secretary (All) of Labour Department.
14. Special Law Officer, Labour Department
15. PS/PA to Hon'ble MIC, Labour Department
16. P.S/P.A. to Secretary, Labour Department
17. PS/PA to all OSD & Ex-officio Special Secretary, Labour Department.
18. PS/PA to Special Secretary, Labour Department.
19. PS/PA to Additional Secretary, Labour Department
20. PS/PA to Joint Secretary (All), Labour Department.
21. All OSDs of Labour Department.
22. Registrar of Labour Department.
23. All Section Officers and Head Assistants of Labour Department with request to circulate this among all assistants/employees of their respective section

Sd/-
Joint Secretary
to the Government of West Bengal